



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, April 22, 2025 6:00 PM

MINUTES

I. CALL TO ORDER

Dave Jensen called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Misty Buckley; Raymond Holliday; Kate Marquez; Dave Jensen; Linda Dill; Richard Harrington; Kenneth DeCrans; and Jacob Gonzales, non-voting Board Member. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Denise Reid, Vice President; Joshua Guest, Executive Director; Gerry O'Brien, staff; Carly Gilder, staff; Elizabeth West, staff; and Shannon Childs, Secretary to the Board.

Guests: None.

II. SHOWCASE

None.

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting March 18, 2025)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

ASKCC Gonzales will be added as an attendee to the minutes.

Motion: To accept the consent agenda as amended.

Motion by: Richard Harrington

Second by: Kenneth DeCrans

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

Chair Jensen asked to add 9E as an item to discuss questions on the Board Reports.

Motion: To adopt the agenda as amended.

Motion by: Richard Harrington

Second by: Raymond Holliday

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval.

V. PRESIDENT REPORT

- a. Dr. Gutierrez shared that the graduation rate is at a record high at 37%. This ranks KCC towards the top of Oregon Community Colleges.
- b. Ways and Means will be at the College on April 25th from 5-7 pm. Donalda Dodson, CEO of Oregon Childhood Development Coalition (OCDC), and Commissioner DeGroot will be presenting on the Childcare Learning Center. There is a \$4M ask. The second presentation will be on Cosmetology. Stacy Peterson, Director of Cosmetology, and Dr. Gutierrez will be presenting. There will be an \$8M ask. There may be other presenters. Dr. Gutierrez reviewed how the meeting will work.
- c. Dr. Gutierrez shared the importance of Artificial Intelligence (AI). Employees will need to be trained to learn it and how to best use it. KCC will also look at a degree program for AI. Trustee Marquez shared that she attended an Oregon Community College Association (OCCA) lunch and learn regarding AI and education. Conversations may start as early as this fall with faculty and teaching. There was a discussion on the needs and intent of an AI degree.

VI. ASKCC STUDENT REPORT

- a. ASKCC President Gonzales shared that this term 100 sets of preschool supplies were shared. 64 food bags were distributed. Student Government met with the Student Panel for the Accreditation visit, which had positive feedback from student involvement.
- b. ASKCC President Gonzales shared that students are looking forward to being involved and present to support the Joint Ways and Means meeting.
- c. The soccer team played Southern Oregon University last weekend. The team lost, however, there was great effort and maturity as a team. There is a game this Saturday at Klamath Union with Rogue Community College at 11:00 am.

VII. STATE REPORT

- a. Trustee Marquez asked Gerry O'Brien to give an update from the OCCA meeting today. Mr. O'Brien shared that the meeting was focused on the Joint Ways and Means meetings and capital construction, with an ask of \$920M from 17 community colleges. Having students testify for the College resonates with the Joint Ways and Means.
- b. There is a Lunch and Learn on April 24th focused on the role of student board members.
- c. Trustee Marquez read information on Pell Grants, including a possible \$2.3 billion dollar shortfall.
- d. Chair Jensen gave information regarding the Umpqua Community College tragedy of the sports team and the coach. There were two fatalities. Chair Jensen and the Board agreed that they would like to send condolences on behalf of the Board of Education.

VIII. FOUNDATION REPORT

- a. Executive Director Guest shared that there was a Life Changers Lunch and gave updates on the monies donated and invested.
- b. In-kind donations were shared from Sky Lakes; the first being \$5,800 in equipment, the second being two nursing scholarships for the coming year.
- c. May 3, 2025 is the Foundation Gala. All are invited to attend, tickets are \$70.00.

IX. INFORMATIONAL AND ACTION ITEMS

A. Evaluation of Institutional Effectiveness (Year 7) Peer-Evaluation Report – Information Item

Dr. Gutierrez introduced VP Jennings to present on the Year 7 Evaluation of Institutional Effectiveness Peer Review Visit. VP Jennings shared that KCC is regionally accredited through the Northwest Commission on Colleges and Universities (NWCCU). A PowerPoint presentation included information on when the site visit was, who was on the team, and scheduled meetings. Both commendations and recommendations were also reviewed.

The Board further discussed recommendations 2 and 3, including KCC next steps.

VP Jennings shared that Student Learning Outcomes were for student transparency.

Trustee Dill highlighted the compliment to the librarian and gave kudos.

Dr. Gutierrez shared that the team considered KCC a leader institution and many things KCC does will be taken to the team's colleges. Dr. Gutierrez has been asked and accepted to be chair on an upcoming accreditation team. ‘

Chair Jensen expressed that the college did a good job.

B. Appoint New Budget Committee Member – Action Item

VP Reid reviewed the process and application for Allen Ferreira, as included in the packet. VP Reid shared that she felt this was a qualified applicant.

Motion: To appoint Allen Ferreira to serve on the Budget Committee.

Motion by: Kenneth DeCrans

Second by: Misty Buckley

Discussion: None.

Public Comment: None.

Action: Motion passed. Unanimous approval

C. Childcare Learning Center Approval – Action Item

Dr. Gutierrez presented the PowerPoint as provided in the packet. Dr. Gutierrez shared the history of the need for Childcare. Information provided in the PowerPoint included an overview of the Childcare Learning Center project, partnerships, location, design and engineering, floor plan, site and aerial renderings, entry and playground perspectives, budget, funding, considerations, and timeline.

Dr. Gutierrez shared that the facility will have 150 spaces for children from birth to 5 years old. This will be the second-largest Childcare facility in Oregon.

There was a discussion on the Oregon Childhood Development Coalition funding that they receive. The budget for federal government funding was just approved for this biennium.

Dr. Gutierrez shared a draft handout, “Acorns & Oaks Growing Klamath Generations.

Motion: To approve the Childcare Learning Center project and authorize continued work with partners, architects, and contractors for the construction and completion of the project.

Klamath Community College is an Equal Opportunity Educator and Employer.

April 22, 2025* Page 3

Motion by: Kenneth DeCrans
Second by: Raymond Holliday
Discussion: None.
Public Comment: None.

Action: Misty Buckley, yay; Raymond Holliday, yay; Kate Marquez, yay; Linda Dill, yay; Richard Harrington, yay; Kenneth DeCrans, yay; and Dave Jensen, yay. Motion passed. Unanimous approval

D. Resolution 205-24-25 Annual Review of Tuition Rates – **Action Item**

VP Reid handed out Oregon Community College Tuition Rates.

VP Reid presented the PowerPoint as provided in the packet. Information in the PowerPoint included tuition considerations, revenue and expense factors, full-time equivalency trend, instruction vs. tuition and fees, tuition increase, Oregon community college tuition rates, and a summary of requested tuition and fee increases. VP Reid shared that she believed Pell Grants would cover the 2% increase. VP Schull added that students receiving the full Pell Grant have tuition and other fees covered.

Dr. Gutierrez highlighted that the College will continue to look for efficiencies across the institution to keep the balancing of the budget from being on the backs of students. Tuition increases across the state compared to KCC were discussed, along with the value of Full-Time Equivalent. Trustee Marquez expressed that smaller tuition increase increments have been better, which is what the KCC Board has done.

VP Reid added that the fees are remaining the same.

The All Student Enrollment Report was reviewed for student numbers.

Trustee Marquez asked for a brief session explaining the enrollment reports.

There was a discussion on the history and the future of tuition increases at KCC, including a comparison to other community colleges.

Motion: To approve a 2% increase for tuition.

Motion by: Richard Harrington
Second by: Kate Marquez
Discussion: None.
Public Comment: None.

Action: Motion passed. Unanimous approval

Trustee DeCrans shared that new Oregon policies require that each vote needs to have a list of each member and how they voted. This will take place at starting at the next meeting.

E. Board Reports

Trustee Holliday will address questions regarding the administrative board reports via email.

Trustee Holliday referred to the Academic Affairs report and expressed that he thought it was a fabulous idea that the Emergency Medical Technician program has developed an ongoing grant that places students in the program who will return to Lake County. This is great for rural communities.

Trustee Holliday referred to the transfer scholarship; 3 graduating students were transferred to OregonTech, who received scholarships was also fabulous.

X. RECESS REGULAR MEETING

XI. EXECUTIVE SESSION (Pursuant to ORS 192.660(2)(d)(e))

The Board recessed at 7:58 pm,

Executive session convened at 8:08 pm.

An executive session was called under; ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and ORS 192.660(2)(e), which allows the Board to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Dave Jensen, Misty Buckley, Raymond Holliday, Kate Marquez, Linda Dill, Richard Harrington, Kenneth DeCrans, Dr. Roberto Gutierrez, Joshua Guest, and Shannon Childs were present for the executive session.

There was an update on labor negotiations.

XII. RECONVENE REGULAR MEETING

The meeting was called out of executive session at 8:43 pm, and the regular meeting reconvened.

XIII. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

- i. Board Comment
 - None.
- ii. Public Comment
 - None.

XIV. FUTURE ISSUES

- May 3, 2025 Foundation Gala.
- The Cosmetology project may be back at the May or June 2025 meeting as an action item.

XV. NEXT MEETING

- A. Budget Committee Meeting: May 6, 2025, 6:00 pm, Founders Hall Boardroom
- B. Scheduled Board of Education Meeting: May 27, 2025, Founders Hall Boardroom

XVI. ADJOURN

Chair Jensen adjourned the meeting at 8:45 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary